# REGIONAL DISTRICT OF NORTH OKANAGAN BYLAW No. 2646, 2014

## **CONSOLIDATED FOR CONVENIENCE**

This document is an office consolidation of the above-noted Bylaw and includes the amendments listed below. This Bylaw has been consolidated for convenience and is intended for information and reference purposes only. This document is not the official version of the Bylaw. Be advised that plans, pictures, other graphics or text in the official version may be missing or altered in this consolidated version. Where accuracy is critical, please contact the Corporate Services Department at the Regional District of North Okanagan.

## **AMENDMENTS**

Bylaw No.	Adopted	Amendment
2664, 2014	February 4, 2015	<ul> <li>To amend White Valley Parks, Recreation and Culture Fees Imposition Bylaw (Schedule A)</li> </ul>
2687, 2015	August 19, 2015	<ul> <li>To amend White Valley Parks, Recreation and Culture Fees Imposition Bylaw (Schedule A – effective September 1, 2015)</li> </ul>
2718, 2016	May 18, 2016	<ul> <li>To amend White Valley Parks, Recreation and Culture Fees Imposition Bylaw (Schedule A)</li> </ul>
2836, 2019	August 21, 2019	<ul> <li>To amend White Valley Parks, Recreation and Culture Fees Imposition Bylaw (Schedule A – effective September 1, 2019)</li> <li>Delete Schedule B in its entirety</li> </ul>

# CONSOLIDATED FOR CONVENIENCE

# REGIONAL DISTRICT OF NORTH OKANAGAN BYLAW No. 2646

A bylaw to impose fees for providing recreation programs and facilities by the White Valley Parks, Recreation and Culture Service

**WHEREAS** Section 796(1) [General authority for services] of the Local Government Act, R.S.B.C., 1996, Chapter 323, as amended, and Regulations passed pursuant thereto, states that the Board of the Regional District of North Okanagan may operate any service that the Board considers necessary or desirable for all or part of the Regional District;

**WHEREAS** the Board has adopted Bylaw No. 1652, cited as *White Valley Parks, Recreation and Culture Service Conversion and Service Establishment Bylaw No. 1652, 2000,* which authorizes the establishment of the White Valley Parks, Recreation and Culture Service;

**AND WHEREAS** Section 803(1) [Options for cost recovery] of the Local Government Act provides for the imposition of fees and charges under Section 363 [Imposition of fees and charges] of the Local Government Act.

**AND WHEREAS** Section 363 [Imposition of fees and charges] of the Local Government Act provides that a Board of a Regional District may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the Regional District;

AND WHEREAS the Regional Board deems it necessary to amend such fees;

**NOW THEREFORE** the Board of the Regional District of North Okanagan, in open meeting assembled, hereby ENACTS AS FOLLOWS:

#### **CITATION**

1. This Bylaw may be cited as "White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2646, 2014".

#### **ESTABLISHMENT**

- 2. Schedules "A" and "B" attached hereto are hereby established, and form part of this Bylaw.
- 3. Where a Bylaw contains provision for a fee that is for the same service as contained within the Schedules of Fees attached to this bylaw, the fees contained in Schedules "A" and "B" shall apply.
- **4.** The rates established by this bylaw shall continue and remain in effect beyond the years cited until amended or repealed.

# **REPEAL**

5. Bylaw No. 2601, cited as "White Valley Parks and Recreation Fees Imposition Bylaw No. 2601, 2013", and all amending bylaws thereto, are hereby repealed.

Read a First, Second and THIRD Time	this	20th	day of	August, 2014
ADOPTED	this	20th	day of	August, 2014
"R. Fairbairn"		"[	P. Juniper"	
Vice Chair			orate Offic	er
Rick Fairbairn		Pa	ddy Junipe	r



# "Schedule A"

Attached to and forming part of the "White Valley Parks, Recreation and Culture Fees Imposition Amendment Bylaw No. 2836, 2019"

Fees and Charges

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#### **DEFINITIONS**

One of the White Valley Parks, Recreation and Culture policies relating to fees and charges states that recoveries from programming should be self-supporting for adults, and no more than 50% subsidization for children and "disabled" persons. In order to adhere to this objective, it is necessary to define these segments of the population.

• **Preschool:** Six years and under

• Youth: Seven to eighteen years of age

Adult: Nineteen years and over

• Family: Means members of an immediate family. Parents, guardians and

dependent children who are under the age of 19 years. Grandparents and grandchildren under the age of 19. Maximum two adults and

youths who are immediate family members.

• **Disabled:** Persons having a permanent disability that would limit his/her abilities to

fully use the facility. If the disability is not physically apparent, a doctor's certificate may be required. Support workers are admitted at

no cost.

• Financial Persons who are receiving financial assistance from one of the

**Disability:** following provincial or federal programs may receive a 75% discount on

selected programs (\*).

• Persons with disabilities (PWD)

• Persons with persistent and multiple barriers (PPMB)

• Canadian Pension disabilities

(\*) Select programs include Public Swim, spring playschool classes, drop in and punch cards for Aquafit classes and Aqua Therapy classes.

• Resident Business: A business that is operating within the boundaries of the White Valley

Parks, Recreation and Culture Service area (Village of Lumby and

Electoral Areas "D" & "E")

#### **GENERAL CONDITIONS FOR RENTAL OF FACILITIES**

- 1. All rental rates include the standard facility, with normal maintenance staff.
- 2. All facility rentals are subject to the renter obtaining a General Liability Insurance Policy through the Regional District's "User Group" General Liability Insurance Plan. Schedule "B" of this Bylaw establishes the amount payable for the General Liability Insurance Policy.
- 3. Ushers, ticket sellers, security forces, etc. are the responsibility of the renter (the Regional District reserves the right to provide such services at the Renter's expense).
- 4. Uses beyond the normal operating hours will require payment of additional labour costs.
- 5. The Regional District reserves the right to require a Performance Bond and/or Damage Deposit.
- 6. The Renter is responsible to ensure that the facility is vacated at the end of the event.
- 7. Entrance to or use of facilities will only be requested and approved on the Facility Use Agreement. Prior entry for decorating, setup, etc. will be subject to the approval of the Regional District designate and noted on the application form.
- 8. The application must not exceed the maximum capacity allowed for the facility.
- 9. The Renter shall be responsible for loss or damage and assume all risk of injury (including death) to any person arising out of the use of the facility.
- 10. All renters must carry appropriate liability insurance naming the Village of Lumby and the Regional District of North Okanagan as additional insureds.

#### **USER GROUP CATEGORIES**

#### WVPRC Programs:

Recreation or culture programming.

#### School District #22:

Activities planned by School District #22 for the benefit of local students.

During school hours (8:00 a.m. - 3:30 p.m.) – facilities rental at no cost, however ancillary expenses, such as lifeguards or additional cleaning, may apply.

Outside school hours – facility rentals at community rate, unless it is for youth recreation and cultural programming, in which case it is 50% of the Community rate.

#### Community Use:

Local community benefit activities, community concerts, wedding receptions, "closed" functions, religious events. This category applies to all local groups, clubs, etc., whose event is closed to their members only. This also applies to School District #22 outside school hours.

Youth/Preschool and Disability Rate: Community Use rentals for preschool, youth or disability recreation and cultural programming may be charged at 50% of the listed Community Use rate. This would not include private or non-programming youth events, such as birthday parties, fundraisers, banquets, etc.

#### • Community Use Reoccurring:

Community use activities that occur regularly (weekly, biweekly, etc. throughout a portion of the year, for a minimum of 16 paid rentals per year.

#### Commercial:

Resident Business:

Advertising, sales or promotions by local resident businesses. Must take out a business license for the event.

Non-Resident Business:

Advertising, sales and promotions by non-resident businesses. Must take out a business license for the event.

#### • Private Sponsored Entertainment:

Public dances, "open" functions, films, theatre productions, variety shows, political functions (use local rate).

Local:

Entertainment brought to the facility by a local, registered non-profit society.

Out of Town:

Entertainment brought to the facility by non-resident groups.

#### Set-up/Takedown and Conversion

Cost for a set up or take down day for event rentals.

#### **REC PROGRAM CONTRACTORS - CONTRACT NEGOTIATION GUIDELINES**

The Regional District may negotiate contracts to facilitate recreation or culture programs within public facilities or parks, where they do not have the staff expertise or capacity to run the program directly. In these cases, the Village of Lumby CAO or designate, on behalf of the Regional District, will have complete authority to negotiate contracts with independent program providers (contractor), and the fee structures will be based on the guidelines, below.

## **Revenue Sharing Guidelines**

The Regional District may provide facilities and related administration for the delivery of recreation or culture programs, by an independent contractor, through a revenue sharing agreement. Revenue sharing will be based on "net" revenue, which is after tax, refunds, credits, bad cheques and any other financial adjustments. Net Revenue is defined as the total of all revenue collected by or on behalf of the Regional District for the program delivered by the contractor, net of: taxes collected; fee credits; refunds, and adjustments; or cheques or other payment methods not honoured. Revenue sharing apportionment will be as follows:

#### Regional District retains 20% of net revenues

Regional District provides registration, advertising and the facility for the program

#### Contractor receives 80% of net revenues

Contractor provides equipment, instructor(s), and is prepared to handle queries and deal with all logistics of the delivery of the program.

Any variation in the above roles and responsibilities may result in an adjustment to the revenue sharing apportionment (for example, a greater percentage may be kept by the Regional District if providing equipment for the program).

## **Program Pricing Guidelines**

If there are similar programs with established fees, programs should be priced accordingly. If not, it is recommended that a "market based" rate be used to determine an appropriate fee. Examples from similar programs in other communities can be used to develop a proposed rate, which can then be reviewed for approval by the Regional District representative who is negotiating the contract.

The Regional District reserves the right to refuse programs with pricing and/or attendance that would not result in a reasonable minimum recovery for the use of the facility.

Contracts will <u>not</u> be negotiated for programs that would undercut any existing, similar programs offered by White Valley Parks, Recreation and Culture.

#### **Delivery Requirements**

- 1. Contractor must be prepared to provide a minimum of \$2 million in liability insurance and must be registered with the WCB.
- Contractor must "ensure that the service or program meets all of the safety guidelines that would be required if the Regional District were providing the program/service directly," i.e., first aid certification, criminal record checks, instructor/student ratios.

# **Fees and Charges Manual**

Fees and Charges

	Sept. 1, 2019	Sept. 1, 2020	Sept. 1, 2021	Sept. 1, 2022	Sept. 1, 2023	
Sports Fields (Parks):						
League Play & Practice – Adult Group/Organization	\$12.20	\$12.50	\$12.80	\$13.10	\$13.35	(rate/hr/field)
League Play & Practice – Youth Group/Organization	\$6.10	\$6.25	\$6.40	\$6.55	\$6.70	(rate/hr/field)
League Play & Practice – Adult Group/Organization - with lights <sup>1</sup>	\$16.85	\$17.25	\$17.70	\$18.15	\$18.50	(rate/hr/field)
League Play & Practice – Youth Group/Organization - with lights <sup>1</sup>	\$8.25	\$8.45	\$8.65	\$8.85	\$9.05	(rate/hr/field)
Tournaments – Adult Group/Organization	\$146.35	\$150.00	\$153.75	\$157.60	\$160.75	(rate/day/field)
Tournaments – Minor Group/Organization	\$73.15	\$75.00	\$76.90	\$78.80	\$80.40	(rate/day/field)
Special Events – Community Use – Adult	\$145.15	\$148.80	\$152.50	\$156.30	\$159.45	(rate/day/field)
Special Events – Community Use – Youth	\$72.25	\$74.05	\$75.90	\$77.80	\$79.35	(rate/day/field)
Special Events – Commercial – Resident Business	\$181.10	\$185.65	\$190.30	\$195.05	\$198.95	(rate/day/field)
Special Events – Commercial – Non-Resident Use	\$240.60	\$246.60	\$252.75	\$259.05	\$264.25	(rate/day/field)
Camping – only to be considered with special events	\$289.35	\$296.60	\$304.00	\$311.60	\$317.85	(rate/day/field)
School District # 22 (during school hours) $^2$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(rate/day/field)
To guarantee use of field(s) or diamond(s) by a specific local community, non-profit group on a regular basis, an Administration Fee or a Park User Fee will apply. A Park Use Permit must be applied for and written approval obtained.	profit group on a reg	ular basis, an Ad	ministration Fee o	ır a Park User Fee	will apply.	
Tennis/Pickle Ball Courts (for reserved times only):						
Commercial – Resident	\$7.05	\$7.25	\$7.45	\$7.65	\$7.80	(rate /hr/court)
Commercial – Non-Resident	\$10.35	\$10.60	\$10.85	\$11.10	\$11.30	(rate /hr/court)
Adult Groups/Organizations	\$5.80	\$5.95	\$6.10	\$6.25	\$6.40	(rate /hr/court)
Youth Groups/Organizations	\$3.05	\$3.15	\$3.25	\$3.35	\$3.40	(rate /hr/court)
School District 22 – during school hours <sup>2</sup>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(rate /hr/court)
Pickleball Equipment Rental <sup>3</sup>	\$7.50	\$10.00	\$10.00	\$10.00	\$10.00	rate/day
White Valley Community Centre:						
One Hall - 1080 sq ft Commercial Use - One Hall Hourly (4 hr min)	\$20.50	\$21.01	\$21.54	\$22.08	\$22.50	(rate / hour)
Community Use - One Hall Full Day	\$77.60	\$79.54	\$81.53	\$83.57	\$85.25	(rate / 8 hours)
Community Use - One Hall Hourly (2 hr min)	\$13.85	\$14.15	\$14.45	\$14.75	\$15.05	(rate / hour)
Community Use Reoccuring - One Hall Hourly (2 hr min)	\$10.50	\$10.70	\$10.90	\$11.10	\$11.30	(rate / hour)

	Sept. 1, 2019	Sept. 1, 2020	Sept. 1, 2021	Sept. 1, 2022	Sept. 1, 2023	
White Valley Community Centre:						
Two Halls - 2160 sq ft Commercial Use - 2 Halls Hourly (4 hr min)	\$35.45	\$36.35	\$37.25	\$38.20	\$38.95	(rate / hour)
Community Use - 2 Halls Full Day	\$134.95	\$138.30	\$141.75	\$145.30	\$148.20	(rate / 8 hours)
Community Use - 2 Halls Hourly (2 hr min)	\$23.80	\$24.40	\$25.00	\$25.65	\$26.15	(rate / hour)
Community Use Reoccuring - 2 Halls Hourly (2 hr min)	\$17.75	\$18.20	\$18.65	\$19.10	\$19.50	(rate / hour)
Three Halls - 3240 sq ft						
Commercial Use - 3 Halls Hourly (4 hr min)	\$49.60	\$20.82	\$52.10	\$53.40	\$54.45	(rate / hour)
Community Use - 3 Halls Full Day	\$192.50	\$197.30	\$202.25	\$207.30	\$211.45	(rate/8 hours)
Community Use - 3 Halls Hourly (2 hr min)	\$33.70	\$34.55	\$35.40	\$36.30	\$37.05	(rate / hour)
Community Use Reoccuring - 3 Halls Hourly (2 hr min)	\$25.30	\$25.95	\$26.60	\$27.25	\$27.80	(rate / hour)
Kitchen <sup>4</sup>						
Commercial Use - Kitchen Use Full Day	\$150.00	\$153.75	\$157.60	\$161.55	\$164.80	(rate/day)
Commercial Use - Kitchen Use Hourly (2 hr min)	\$27.00	\$27.55	\$28.10	\$28.65	\$29.20	(rate / hour)
Community Use - Kitchen Use Full Day	\$75.00	\$76.90	\$78.80	\$80.75	\$82.35	(rate/>4 hours)
Community Use - Kitchen Use Hourly (2 hr min)	\$14.50	\$14.85	\$15.20	\$15.60	\$15.90	(rate / hour)
Special Hall Use Rentals						
Children (<13 years) Birthday - (2 halls with kitchen)	\$65.00	\$66.00	\$68.00	\$68.00	\$68.00	(rate/<=4 hours)
Wedding - up to 3 Halls $^5$	\$500.00	\$510.00	\$520.00	\$520.00	\$520.00	See note number 2
Reunion <sup>6</sup>	\$800.00	\$815.00	\$830.00	\$830.00	\$830.00	
Meeting Room						
Commercial - Meeting Room	\$113.70	\$116.55	\$119.45	\$122.45	\$124.90	(rate/day)
Commercial Use - Hourly (4 hr min)	\$18.30	\$18.75	\$19.20	\$19.70	\$20.10	(rate / hour)
Community Use - Meeting Room - full day	\$70.00	\$71.75	\$73.55	\$75.40	\$76.90	(rate/day)
Community Use - Hourly (2 hr min)	\$11.90	\$12.20	\$12.50	\$12.80	\$13.05	(rate / hour)
Community Use Reoccuring - Hourly (2 hr min)	\$8.90	\$9.10	\$9.32	\$9.60	\$9.80	(rate / hour)
Additional amenities / charges						
Damage, cleaning and closing deposit - weddings <sup>7</sup>	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	NA
Damage, cleaning and closing deposit - other <sup>7</sup>	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	NA
Banquet table rentals (plastic) <sup>8</sup>	\$7.70	\$7.90	\$8.10	\$8.30	\$8.50	(rate/table/weekend)
Banquet table rentals (wood) <sup>8</sup>	\$5.65	\$5.80	\$5.95	\$6.10	\$6.25	(rate/table/weekend)
Folding chairs <sup>8</sup>	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	(rate/table/weekend)
Banquet chairs <sup>8</sup>	\$3.10	\$3.20	\$3.30	\$3.40	\$3.45	(rate/table/weekend)
Pop-up tent (20' X 10') <sup>11</sup>	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	(rate/tent/day)
Pop-up tent (10' X 10') <sup>11</sup>	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	(rate/tent/day)

	Sept. 1, 2019	Sept. 1, 2020	Sept. 1, 2021	Sept. 1, 2022	Sept. 1, 2023	
Pat Duke Memorial Arena:						
Adult – Ice Rentals	\$147.25	\$150.95	\$154.70	\$158.55	\$161.70	(rate / hour)
Non-Resident Adult – Ice Rentals	\$154.60	\$158.45	\$162.40	\$166.45	\$169.80	(rate / hour)
Youth – Ice Rentals	\$73.80	\$75.65	\$77.55	\$79.50	\$81.10	(rate / hour)
School District #22 - Ice Rentals <sup>2</sup>	\$36.90	\$37.80	\$38.75	\$39.70	\$40.50	(rate / hour)
Adult – Dry Floor Rentals	\$82.10	\$84.15	\$86.25	\$88.40	\$90.15	(rate / hour)
Non-Resident – Dry Floor Rentals	\$99.40	\$101.90	\$104.45	\$107.05	\$109.20	(rate / hour)
Youth – Dry Floor Rentals	\$41.05	\$42.10	\$43.15	\$44.25	\$45.15	(rate / hour)
School – Dry Floor Rentals <sup>2</sup>	\$41.05	\$42.10	\$43.15	\$44.25	\$45.15	(rate / hour)
All above rentals are a 1 hour minimum and billed in 15 min increments beyond 1 hour.	1 hour.					
Public Skating - all ages	FREE	FREE	FREE	FREE	FREE	(rate / skate)
Adult - Drop-in Shinny	\$5.00	\$5.50	\$5.50	\$5.75	\$5.75	(rate / drop-in)
Rental of Facility for Show/Concert/Exhibition	\$378.05	\$387.50	\$397.20	\$407.15	\$415.30	(rate / day)
Outdoor Pool						
Public Swim – Adult (includes Tax)	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	(rate/swim)
Public Swim – Youth (includes Tax)	\$3.75	\$3.75	\$3.75	\$3.75	\$3.75	(rate/swim)
Public Swim – Preschool (includes Tax)	\$3.05	\$3.00	\$3.00	\$3.00	\$3.00	(rate/swim)
Public Swim – Ages 0 to 3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(rate/swim)
Public Swim – Family (includes Tax)	\$9.75	\$9.75	\$9.75	\$9.75	\$9.75	(rate/swim)
Public Swim - Adult Day Pass (includes Tax)	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	(rate/day)
Public Swim - Youth Day Pass (includes Tax)	\$5.25	\$5.25	\$5.25	\$5.25	\$5.25	(rate/day)
Public Swim - Preschool Day Pass (includes Tax)	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	(rate/day)
Public Swim - Family Day Pass (includes Tax)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	(rate/daγ)
Swim Lessons – $1/2$ hr L1-6	\$46.50	\$47.65	\$48.85	\$20.05	\$45.35	(rate/session)
Swim Lessons – ¾ hr L7-9	\$58.90	\$60.35	\$61.85	\$63.40	\$57.44	(rate/session)
Swim Lessons – 1 hr	\$71.60	\$73.40	\$75.25	\$77.15	\$69.86	(rate/session)
Pool Rentals – up to 50 swimmers <sup>9</sup>	\$88.00	\$90.20	\$92.45	\$94.75	\$85.84	(rate/hour)
Pool rentals – 50+ swimmers <sup>9</sup>	\$119.05	\$122.05	\$125.10	\$128.25	\$116.14	(rate/hour)
Swim Club <sup>9</sup>	\$36.55	\$37.45	\$38.40	\$39.35	\$40.35	(rate/hour)
School District (lessons) <sup>2</sup>	\$5.15	\$5.30	\$5.45	\$5.60	\$5.70	(rate/student)

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	Sept. 1, 2019	Sept. 1, 2020	Sept. 1, 2021	Sept. 1, 2022	Sept. 1, 2023	
12 Punch Adult Swim (includes Tax)	\$38.95	\$39.90	\$40.90	\$41.90	\$42.75	\$42.75 (rate/12 punch pass)
12 Punch Youth Swim (includes Tax)	\$35.90	\$36.80	\$37.70	\$38.65	\$39.40	(rate/12 punch pass)
12 Punch Preschool Swim (includes Tax)	\$25.65	\$26.30	\$26.95	\$27.60	\$28.15	(rate/12 punch pass)
Family Swim Pass for Season	\$194.75	\$199.60	\$204.60	\$209.70	\$213.90	(rate/season pass)
Adult Swim Pass for Season	\$99.40	\$101.90	\$104.45	\$107.05	\$109.20	(rate/season pass)
Youth Swim Pass for Season	\$76.90	\$78.80	\$80.75	\$82.75	\$84.40	(rate/season pass)
Family Swim Season Swim Pass - Early Bird 10	\$133.25	\$136.60	\$140.00	\$143.50	\$146.35	(rate/season pass)
Adult Swim Pass for Season Pass - Early Bird 10	\$63.80	\$65.40	\$67.05	\$68.75	\$70.15	(rate/season pass)
Youth Swim Pass for Season Pass - Early Bird $^{10}$	\$49.20	\$50.45	\$51.70	\$53.00	\$54.05	(rate/season pass)
Loonie Swim						
Youth	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	(rate/loonie drop-in)
Adult	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	(rate/loonie drop-in)
Family	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	(rate/loonie drop-in)
BC Day Swim - all ages	FREE	FREE	FREE	FREE	FREE	
Canada Day Swim - all ages	FREE	FREE	FREE	FREE	FREE	FREE

 $<sup>^{\</sup>rm 1}$  Automatically applied for booking on or after dusk.

A deposit is required for all rentals of 4 hours or more, or upon request of the Regional District or designage. Except where indicated that a fee "includes tax", GST shall be added to the fees, where applicable. Interest in the amount of 2% per month shall apply on all account balances unpaid after 30 days.

Agreement, as amended from time to time. All facilities and parks must still be booked through the regular booking process. <sup>2</sup> School District charges are as per Joint Use

 $<sup>^{\</sup>rm 3}$  Pickleball equipment rquires rental agreement & payment prior to rental.

 $<sup>^4</sup>$  Kitchen rentals include access to all appliances, counter space, dishes and cutlery.

all day Saturday and until 5pm on Sunday for clean up. The event can not occur on set up or clean up days. Use of meeting room subject to additional charges. <sup>5</sup> Wedding use entitles the renter to the use of all three halls, plus kitchen and dishes from Friday morning for set up,

of all three halls, plus kitchen and dishes from 8:00 am on the Friday until 5:00 pm on Monday. Use of meeting room subject to additional <sup>6</sup> Reunion use entitles the renter to the use charges.

<sup>&</sup>lt;sup>7</sup> Damage to be charged at replacement cost + 10% for adminstration; Damage deposit for weddings is \$200; cleaning to be billed at \$23.00 per hour in 15 minute increments with a minimum 30 minute charge. The damage deposit is to be paid prior to the use of the facility.

<sup>8</sup> Tables and chairs are included in Hall rentals. Hall renters get priority of tables and chairs (over table and chair rentals with no corresponding hall rental)

 $<sup>^{9}</sup>$  Pool rentals are 1 hour minimum, billed in 15 minute increments

 $<sup>^{10}\,\</sup>mathrm{Early}$  Bird Swim Pass rates will apply until the second Friday of June

 $<sup>^{11}\,</sup>$  \$75 refundable damage deposit required